



...em **POWER** ing the nation

**BY E-MAIL/FAX/COURIER**

23<sup>rd</sup> January, 2012

✓ To,  
Bombay Stock Exchange Limited  
Phiroze Jeejeebhoy Towers  
Rotuda Building, Dalal Street,  
Mumbai-400 001

**Fax-022-22722039**

To,  
National Stock Exchange of India Limited  
Listing Department  
Exchange Plaza, 5<sup>th</sup> Floor  
Plot No. C/1 G Block, Bandra Kurla  
Complex, Bandra (E), Mumbai-400051  
**Fax- 022-26598237/38**

**Subject- Quarterly Reconciliation of Share Capital Audit report for the quarter ended 31<sup>st</sup> December, 2011**

Dear Sir

We enclosed herewith a Quarterly Reconciliation of Share Capital Audit report for the quarter ended 31<sup>st</sup> December, 2011.

This is for your information & records please.

Thanking you,

Yours Truly

**For A2Z Maintenance & Engineering Services Limited**

  
(Atul Kumar Agarwal)  
Company Secretary  
FCS-6453



**A2Z Maintenance & Engineering Services Limited**

**Regd Office : 0-116, First Floor, Shopping Mall, Arjun Marg, DLF City, Phase - 1, Gurgaon-122002, Haryana (INDIA)**

**Corporate Office : Plot No. 44, Sector 32, Institutional Area, Gurgaon - 122001, Haryana (INDIA),  
Tel : 0124-4517600, Fax: 0124-4380014, Website: www.a2zgroup.co.in**

**RECONCILIATION OF SHARE CAPITAL AUDIT REPORT OF A2Z  
MAINTENANCE & ENGINEERING SERVICES LIMITED**

We have examined the register of members and other details furnished by A2Z Maintenance & Engineering Services Limited and its Registrar and Transfer Agents, Alankit Assignment Limited, for issuing this Certificate in accordance with Circular no. D&CC/FITTC/CIR - 16/2002 dated December 31, 2002, issued by the Securities Exchange Board of India.

In our opinion and to the best of our knowledge and according to information and explanations given to us and based on such verifications, as we considered necessary, we hereby certify that

1. For Quarter Ended : December 31, 2011
2. ISIN : INE 619I01012
3. Face Value : Rs. 10/- each
4. Name of the Company : A2Z Maintenance & Engineering Services Limited
5. Registered Office Address : O-116, First Floor, DLF Shopping Mall, Arjun Marg, DLF City, Phase - 1, Gurgaon -122002.
6. Correspondence Address : Plot No. 44, Sec 32, Institutional Area, Gurgaon-122001
7. Telephone & Fax No. : 0124-4517600, 0124-4994355
8. E-mail Address : atulagarwal@a2zemail.com
9. Name of the Stock Exchange where the Company's securities are listed -  
BSE & NSE
10. Issued Share : 

	Number of Shares	% of Total Issued Share
	7,41,77,694	100
11. Listed Share (Exchange- wise)  
(as per company records for all the Stock Exchanges)

National Stock Exchange of India Limited	7,41,77,694	100
Bombay Stock Exchange Limited	7,41,77,694	100
12. Held in dematerialized form in NSDL : 6,90,11,867 : 93.04 %
13. Held in dematerialized form in CDSL : 51,27,700 : 6.91 %



Certified True Copy  
A2Z Maintenance & Engineering Services Limited

*Atul Agarwal*  
Company Secretary

**DR ASSOCIATES**  
Company Secretaries

B-174, West Patel Nagar, New Delhi – 110 008  
Tel:- 91-11-32482027, 91-11-45063990  
Mobile: 98-114-23461, 98-733-18964  
E-mail: [dr@drassociates.org](mailto:dr@drassociates.org)  
Website: [www.drassociates.org](http://www.drassociates.org)

14. Physical 38,127 .05 %
15. Total No. of Shares (12+13+14) 7,41,77,694 100%
16. Reasons for difference if any, between (10&11), (10&15), (11&15): ---N.A.---
17. Certifying the details of changes in Shares during the quarter under consideration as per Table below: -----No Changes-----

Particulars**	No. of Shares	Applied/ Not Applied for Shares	Listed on Stock Exchanges (Specify Names)	Whether intimate to CDSL	Whether intimate to NSDL	In- Prin. Appr. Pending for SE (Specify Names)
N.A.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

\*\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any Other (to specify)

18. Register of Members is updated (Yes / No): Yes  
(If not, updated upto which date)
19. Reference of previous quarter with regards to excess dematerialized Shares, if any.;  
----- N.A.-----
20. Has the company resolved the mentioned in point no. 19 above in the current quarter?  
If not, reason why? -----N.A.-----
21. Mentioned the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:

Total No. of demat requests	No. of requests	No. of Shares	Reasons for delay
Confirmed after 21 days	Nil	Nil	Nil
Pending for more than 21 days	Nil	Nil	Nil

22. Name, Telephone & Fax No. of the Compliance Officer of the Company:

Atul Kumar Agarwal, Company Secretary, 0124-4517600, Fax No. 0124-4994355



Certified True Copy  
A2Z Maintenance & Engineering Services Limited

*Atul*  
Company Secretary

**DR ASSOCIATES**  
**Company Secretaries**

B-174, West Patel Nagar, New Delhi – 110 008  
Tel:- 91-11-32482027, 91-11-45063990  
Mobile: 98-114-23461, 98-733-18964  
E-mail: [dr@drassociates.org](mailto:dr@drassociates.org)  
Website: [www.drassociates.org](http://www.drassociates.org)

23. Name, Telephone & Fax No. of the Company Secretary in practice of the Company:

Deepak Gupta, Company Secretary in Practice, 011- 32482027, 45063990

24. Appointment of common agency for share registry work, if yes (name & address):

Alankit Assignment Limited  
2E/21, Alankit House  
Jhandewalan Ext,  
New Delhi - 110055

25. Any other detail that the Company Secretary in practice may like to provide (eg. BIFR Company, delisting from SE): -----Nil---

For DR Associates  
Company Secretaries



Deepak Gupta  
Partner  
C.P. No: 4629



Dated: 13<sup>th</sup> January 2012  
Place: New Delhi

Certified True Copy  
A2Z Maintenance & Engineering Services Limited



Company Secretary